

## Donated Equipment Record



Project Title: \_\_\_\_\_ Project #: \_\_\_\_\_

Donor: \_\_\_\_\_ Phone # \_\_\_\_\_

Address: \_\_\_\_\_  
 \_\_\_\_\_

The hourly rate for donated equipment used on a project shall not exceed its fair-rental value. Records of in-kind contributions of equipment shall include schedules showing the hours and dates of use and the signature of the operator of the equipment.

Date	Description of Equipment Used	Hourly Rate of Donated Equipment	Number of Hours Used

\_\_\_\_\_  
 Signature of Person Donating Equipment Date

\_\_\_\_\_  
 Project Supervisor Signature Date

Total Value of Donation This Sheet \$ \_\_\_\_\_