



Donated Equipment Record

Project Title: _____ Project #: _____

Donor: _____ Phone # _____

Address: _____

City: _____ State: OR Zip: _____

The hourly rate for donated equipment used on a project shall not exceed its fair-rental value. Records of in-kind contributions of equipment shall include schedules showing the hours and dates of use and the signature of the operator of the equipment.

Date	Description of Equipment Used	Hourly Rate of Donated Equipment	Number of Hours Used	Total Value
Total Value of Donation				\$

Signature of Person Donating Equipment Date

Signature of Project Supervisor Date